

ADDENDUM NO. 1

Date: February 4, 2021

RE: Aviation Fuels for Resale at the Shelby County Airport

BID DATE AND TIME:
Thursday, February 11, 2:00 p.m.

Location for the bid opening remains the Shelby County Manager's Office, located at 200 College Street Room 123, Columbiana, Alabama, 35051

Clarifications:

Q1. Page 4, Section 3, Paragraph h reads: "Invoice pricing for Jet with Additive shall be based on the previous weeks 5 day average Platts US Gulf Coast Pipeline 54 and shall reflect cost of product at the bulk storage facility before it is loaded for over the road transportation, freight, Federal Superfund Tax, Federal Excise Tax, Alabama State Taxes, Alabama State Inspection Fee, Environmental Impact Fee, prompt payment discounts and any other applicable charges listed as separate line items on invoice. Quoted price must be obtained on Tuesday, 2/13/18, prior to the Thursday bid opening date." The offer presented by the awarded firm Campbell Oil Company listed the "Campbell Oil Rack Price" as \$1.7695 USD/USG. The previous weeks 5 day average Platts US Gulf Coast Pipeline 54 effective February 13, 2018 was \$1.9637 USD/USG. I wasn't sure how you can start with a different Platts or a rack price that is below the applicable Platts value for that date. Would you be able to clarify/assist? The language is very similar to today's bid language which states price must be obtained on Tuesday, prior to the Thursday Bid opening date (with the same exact 5 day language above) and hence wanted to ensure we were on the same page as I started reviewing pricing.

A2. It is our preference on this bid and moving forward to use the market index specified for each AvGas and JetA to set a market price tie. These same market indexes will be used to determine the market price at the time/date of each individual load purchased during the course of the bid term. If for some reason a bidder cannot obtain the market index specified as well as provide verification at the time of bid and at the time of each purchase please let us know and if the bidder proposes another market index we can certainly look into that as an acceptable and applicable market index. Any alternate market index must be submitted, reviewed and approved before the bid date. The cutoff for all proposed substitute submittals is February 8, 2021 at 5pm.

Q2. Can you confirm or clarify if the maximum 2.5% on credit cards is a set figure or if there is some flexibility in response and range. I noticed the awarded bid had a range in options and wanted to confirm that was an option in quotation.

A2. We acknowledge that some brand cards will exceed 2.5% individually but the average across all excepted cards available must be a maximum of 2.5% overall. The types of cards and percent processing rates for each accepted card will need to be included in your submitted bid.

Q2. On the bid specifications under Other Requirements it states to “Provide a list of RAMP/Accounting systems that are compatible with your system.” Please provide details on this and what is RAMP?

A2. Please disregard this requirement. Any fuel purchase processing that is done by card thru the bidder’s processing system will be independent from our accounting and internal airport software and will not require integration.

Q2. What is the start date of the contract?

A2. The current bid expires on February 26, 2021. The vendor’s card processing equipment will need to be installed and operational onsite at the open of business on February 27, 2021. Any orders placed for bulk fuel that is made after February 26, 2021 will be made from the successful contractor. The exact date of the first order will depend on need at the airport.

Q2. Will the successful bidder be required to execute a contract?

A2. Yes, the draft contract is attached.

End of Addendum