May 28, 2021

STATE OF ALABAMA
COUNTY OF SHELBY

INVITATION TO BID – CHLORINE

Sealed bids for **CHLORINE** will be received in the office of the County Manager, Administration Building- Shelby County, 200 West College St, Room 123, Columbiana, Alabama 35051 until **2:30 p.m. June 10, 2021** at which time bids will be publicly opened and read. The Shelby County Commission reserves the right to reject any or all bids and to waive informalities in awarding this bid to the lowest bidder. Bidders are to state that bids submitted are firm and that no claims for errors will be made after bids are opened and subsequent thereof. If you have any questions concerning this bid, please contact Michael Cain at mcain@shelbyal.com.

GENERAL INFORMATION

All bidders must use our form for submitting their bids. All bids must be sealed and marked in the lower left corner "**BID – CHLORINE** with opening date and time. Late bids will not be opened.

Records showing successful bidder(s) and prices quoted will be placed on file and may be examined upon request. If contract is awarded to someone other than lowest bidder, a note of explanation will appear in the file and Commission Minutes.

Should there be a change in ownership or management the contract shall be canceled unless a mutual agreement is reached with the new owner or manager to continue the contract with its present provisions and prices. The contract is not transferable by either party.

The County may cancel this contract at any time for any reason, provided a thirty day written notice is given.

DISQUALIFICATION OF BIDS

Bids may be disqualified before awarding of the contract for any of the following:

A. Failure to mark envelope as required;
B. Failure to sign or notarize the bid document; or
C. Failure to include requested information or other details of the bid.

IMMIGRATION LAW

By signing this contract, the contracting parties affirm, for the duration of the agreement, that they will not violate federal immigration law or knowingly employ, hire for employment, or continue to employ an unauthorized alien within the State of Alabama. Furthermore, a contracting party found to be in violation of this provision shall be deemed in breach of the agreement and shall be responsible for all damages resulting therefrom.

OPEN TRADE

By signing this contract, vendor agrees that it is not currently engaged in, nor will it engage in, any boycott of a person or entity based in or doing business with a jurisdiction with which the State of Alabama can enjoy open trade.

METHOD OF AWARD

The award will be made to the lowest responsive bidder meeting specifications. It is not the policy of The Shelby County Commission to purchase on the basis of low bid only. Quality, conformity with specifications, purpose for which required, terms of delivery, and past service and experience are among the factors that may be considered in determining the responsive bidder.

The Shelby County Commission reserves the right to award separate contracts for each item, each product, or any combination of products if in the best interest of the Shelby County Commission.

Shelby County requires a purchase order for all purchases/services. Copies of purchase orders shall be required by vendor for orders to be processed and invoices paid.

Please provide your bid response in triplicate, one original and two copies.

Chad Scroggins
County Manager

GENERAL CONDITIONS FOR
CHLORINE

I. CONTRACT PERIOD

The period of this contract will be for **one (1) year** from date bid is awarded. This contract may be renewed for up to three (3) years from the initial award date upon the agreement of both parties. Bid price will remain firm during the period of the contract.

II. DELIVERY

Deliveries shall be made within seven (7) working days from the date of order. The vendor shall notify Water Plant Operator or Shelby County Water Services personnel (the person who ordered the product) of any problems in meeting the mandatory seven (7) working day deadline and the vendor must schedule specific delivery day and time with personnel if the deadline is not met. Excessive failure to deliver within seven (7) working days shall be grounds for rejection of the vendor for future purchases, at the sole discretion of Shelby County. Bulk deliveries of chemicals, if ordered, shall be made in tanker truck. For all chemical deliveries, the truck must be equipped with all the means to safely convey the chemical from the truck to the storage tanks. Prior to first delivery, supplier needs to visit site to understand the layout and what hoses and fittings will be needed for deliveries. Any spillage or leakage shall be the responsibility of the vendor.

All quoted prices shall include delivery charges. Deliveries shall be made to the following addresses:

Shelby County South Water Treatment Plant
7935 Highway 61
Wilsonville, AL 35186

Talladega/Shelby Water Treatment Plant
289 First Road
Childersburg, AL 35044

III. CHEMICAL DELIVERIES

Deliveries of totes and/or bulk shall be made to either of the water treatment plants in accordance with plant operator instructions at the Talladega/Shelby Water Treatment plant located near Childersburg and at the Shelby County South Water Treatment Plant located in Wilsonville. Orders may include one or more delivery sites.

For all bulk loads of chemicals, supplier shall provide all necessary hoses and fittings to safely offload the product into the designated tanks by plant personnel. Prior to first delivery, supplier needs to visit site to understand the layout and what hoses and fittings will be needed for deliveries.

Drivers shall not make connections nor initiate offloading procedures until authorized to do so by the plant operators. Drivers will be required to wear protective clothing and equipment in accordance with OSHA rules during unloading of the product. Driver will monitor unloading to insure that delivery is discontinued if a problem during unloading develops.

The supplier shall be responsible for cleanup of any spills resulting from the delivery or occurring during unloading of the product.

IV. BILLING

Invoice payments shall be based solely on total certified weight ticket and the vendors stated bid price. Product shall be billed in **Pounds of product shipped** and all prices shall include shipping. Shelby County Water Services does require a Purchase Order for every order placed. Shelby County Water Services is tax exempt (tax exempt #63-6001694).

All invoices shall be billed to:

Shelby County Water Services
200 West College Street, Room 145
Columbiana, AL 35051
ap-water-landfill@shelbyal.com

V. ESTIMATED ANNUAL USE

Products will be ordered on an *AS NEEDED* basis. Minimum quantities for chemical orders, other than bulk orders, may be one (1) tote, one (1) pallet, or one (1) cylinder. Estimated quantities for products are:

One (1) Ton Cylinders with 2,000 lbs of product: 45 per year

One (1) Ton Cylinders with 1,200 lbs of product: 15 per year

150 lb Cylinders: 6 per year

VI. BID QUALIFICATIONS

All BIDDERS must submit product information with bids. Information to be submitted must show the product proposed meets all the specifications listed below and list **ALL EXCEPTIONS** to the specifications in a separate document.

QUOTATION SHEET

Shelby County Water Services

BID: Chlorine	
One (1) Ton Cylinders with 2,000 lbs of product (delivered to either Plant)	**$_____ per pound**
PRICE PER POUND	
One (1) Ton Cylinders with 1,200 lbs of product (delivered to either Plant)	**$_____ per pound**
PRICE PER POUND	
150 lb Cylinders (delivered to either Plant)	**$_____ per pound**
PRICE PER POUND	

THE UNDERSIGNED OFFERS THESE PRICES, TERMS, AND DELIVERY AS PER BID GENERAL CONDITIONS AND SPECIFICATIONS:

NAME OF COMPANY: _____

BY: (Please Print): _____

SIGNATURE: _____

COMPANY ADDRESS: _____

_____

PHONE: _____

E-MAIL: _____

BIDS SUBMITTED ARE FIRM AND NO CLAIMS FOR ERRORS WILL BE MADE AFTER BIDS ARE OPENED AND SUBSEQUENT THEREOF.

Sworn to and subscribed before me this

the_____day of_____,_____.

_____,Notary Public

My Commission Expires:_____

BID SPECIFICATIONS FOR
CHLORINE

By the offering of this Bid, the Bidder hereby states that this material offered shall be certified as suitable for contact with or treatment of drinking water by an accredited certification organization in accordance with ANSI/NSF Standard 60 Drinking Water Treatment Chemicals-Health Effects.

The liquid chlorine supplied shall comply in all respects with American Water Works Association Standard ANSI/AWWA B301, Latest Edition. Requirements of this standard include, but are not limited to, the following:

- Purity shall be equal to or greater than 99.5% by volume
- Moisture shall not exceed 150 parts per million (0.015%) by weight
- Heavy metals total shall not exceed 30 ppm (0.003%) by weight expressed as lead
- Lead shall not exceed 10 ppm (0.001%) by weight reported as lead
- Mercury shall not exceed 1 ppm (0.0001%) by weight reported as mercury
- Arsenic shall not exceed 3 ppm (0.0003%) by weight reported as metallic arsenic
- Nonvolatile residue shall not exceed 150 ppm (0.015%) by weight
- Carbon tetrachloride shall not exceed 100 ppm (0.010%) by weight (see standard)
- Trihalomethanes shall not exceed 300 ppm (0.030%) by weight

Vendor must provide (one) 1 chemical training class per each bid term at each facility at no additional cost to the Owner. Training will be set up by plant managers and may include personnel from distribution system.