



**STATE OF ALABAMA  
COUNTY OF SHELBY**

**SEALED BIDS - ALPR Camera Catalog Re-Bid**

Sealed bids for **ALPR CAMERA CATALOG RE-BID** will be received in the office of the Chief Financial Officer, Shelby County Administration Building, 200 West College Street-Room 125, Columbiana, Alabama 35051 until 2:45 P.M., March 7, 2024, at which time bids will be opened publicly and read. The County Commission reserves the right to reject any or all bids and to waive informalities in awarding this bid to the lowest responsive bidder. Bidders are to state that bids submitted are firm and that no claims for errors will be made after bids are opened and subsequent thereof. If you have any questions concerning bid specifications, please contact Juli Ferguson at [jferguson@shelbyal.com](mailto:jferguson@shelbyal.com).

**GENERAL INFORMATION**

All bidders **must** use our form for submitting their bid. All bids must be sealed and marked in the lower left-hand corner "**BIDS – ALPR CAMERA CATALOG**" with opening date and time. Late bids will not be opened. Bids will not include State Sales Tax or Federal Excise Tax.

Records showing successful bidder and prices quoted will be placed on file and may be examined upon request. If contract is awarded to someone other than lowest bidder, a note of explanation will appear in the bid file and Commission Minutes. Use of trade names and numbers shall be interpreted as establishing a standard of quality and shall not be construed as limiting competition.

**DISQUALIFICATION OF BIDS**

Bids may be disqualified before awarding of the contract for any of the following:

1. Failure to mark envelope as required.
2. Failure to sign or notarize the bid document.
3. Failure to include requested information, samples when specified or other details of the bid.

**METHOD OF AWARD**

The award will be made to the lowest responsible bidder meeting specifications for each item bid. It is not the policy of the Shelby County Commission to purchase on the basis of low bid only. Quality, conformity with specifications, purpose for which required, terms of delivery, and past service and experience are among the factors that may be considered in determining the responsive bidder.

The Shelby County Commission reserves the right to award separate contracts for each item, each product, or any combination of products if in the best interest of the Shelby County Commission. Upon awarding of this contract and bid the Shelby County Commission reserves the sole right to end said contract at their sole discretion.

**CONTRACT PERIOD/PRICING**

The period of this contract will be for one (1) year from date bid is awarded. This contract may be renewed for up to three (3) years from the initial award date upon the agreement of both parties.

**IMMIGRATION LAW**

By signing this contract, the contracting parties affirm, for the duration of the agreement, that they will not violate federal immigration law or knowingly employ, hire for employment, or continue to employ an unauthorized alien within the State of Alabama. Furthermore, a contracting party found to be in violation of this provision shall be deemed in breach of the agreement and shall be responsible for all damages resulting therefrom.

**OPEN TRADE**

By signing this contract, vendor agrees that it is not currently engaged in, nor will it engage in, any boycott of a person or entity based in or doing business with a jurisdiction with which the State of Alabama can enjoy open trade.

**Please provide your bid response in triplicate, one original and two copies.**

Bids will not include State Sales Tax or Federal Excise Tax.

  
Chad Scroggins  
County Manager

THE UNDERSIGNED OFFERS THESE PRICES, TERMS, AND DELIVERY AS PER BID SPECIFICATIONS:

NAME OF COMPANY: \_\_\_\_\_

BY (Please Print): \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_

**BIDS SUBMITTED ARE FIRM AND NO CLAIMS FOR ERRORS WILL BE MADE AFTER BIDS ARE OPENED AND SUBSEQUENT THEREOF.**

Sworn to and subscribed before me this

the \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Notary Public

My Commission Expires: \_\_\_\_\_

# ALPR Camera Catalog

## 1.0) Bid Purpose

Shelby County is issuing this bid in order to lease an array of ALPR camera technology hardware and software that is compatible with equipment currently in production with Shelby County.

## 2.0) Requirements

2.1. Vendor shall maintain a line of ALPR camera inventory in all the categories listed in Section 3 below.

2.2. Bid pricing is to be established as a ceiling price. At no time may the bid products be offered pursuant to this Contract at prices above this ceiling price without approval by County.

2.3 New listings into the catalog may be submitted throughout the term of the bid. Vendor reserves the right to review subsequent catalog offerings to determine if the represented products reflect the contracted products and equipment. Each new listing may have the effect of adding new product offerings and deleting products no longer carried by the Vendor. New optional accessories for equipment may be added to the Contract at the time they become available.

2.4. All products sold by the bidder must be new. Products that have a 30/60/90-day money back guarantee should be clearly identified in the catalog.

2.5. The vendor agrees that full refund, credit, or exchange will be granted to any defective-on arrival (DOA) merchandise, if reported within thirty (30) days of receipt of the order.

2.6. Shipping charges must be clearly identified in the bid.

2.7. Sales and other taxes, where applicable, shall not be included in the prices quoted. Vendor may charge state and local sales and other taxes on items for which a valid tax exemption certification has not been provided.

## 3.0) Specifications

Indicate below if item categories are offered within catalog bid proposed.

### Hardware/Software Sampling

#### Model Number: Specifications for ALPRs

Shelby County is requesting ALPR's as specified below, but not limited to:

- A. Fixed Mount Units – two-lane
- B. Fixed Mount Units – multi-lane, high speed
- C. Quick Deploy/Temporary Units

1. License plate recognition camera with technology to capture vehicular attributes and real-time alerts for unlimited users.
2. ALPR's should be powered by solar power; however, some locations may require a reliable source of 120V or 240V AC power.
3. ALPR's should communicate by cellular signal to the vendor's network.
4. ALPR's footage should include, but not limited to: still images and other data captured by the hardware.
5. Vendor should provide a web-based platform for Shelby County's Sheriff Office personnel to access the data in real time. Scans should be searchable by time, date, location, license plate, vehicle color, vehicle make, vehicle type.

6. Maintenance and support for the ALPR's must be provided by the vendor and included in the subscription price.
7. ALPR's must be mounted on power/light poles by the vendor or agent.
8. ALPR's must be removed from power/light poles by the vendor or agent. Upon removal of ALPR's, vendor shall restore the location to its original condition, excluding ordinary wear and tear.
9. Vendor is responsible to assist County with any agreements with power/light pole companies for mounting. Additionally, Agency is solely responsible for (i) any permits or associated costs, and managing the permitting process of installation of cameras or AC power; (ii) any federal, state, or local taxes including property, license, privilege, sales, use, excise, gross receipts, or other similar taxes which may now or hereafter become applicable to, measured by or imposed upon or with respect to the installation of the hardware, its use (excluding tax exempt entities), or (iii) any other supplementary cost for services performed in connection with installation of the hardware, including but not limited to contractor licensing, engineered drawings, rental of specialized equipment, or vehicles, third-party personnel (i.e. Traffic Control Officers, Electricians, State DOT-approved poles, etc., if necessary), such costs to be approved by County.
10. ALPR's will be mounted at locations designated by the Shelby County's Sheriff Office.
11. ALPR's should be able to detect and photograph vehicles with license plates.
12. The vendor's system should be able to automatically query license plates real time in a state vehicle database and provide hotlist alerts to the Sheriff's Office in real time.
13. ALPR's should be able to detect and photograph vehicles without license plates or with paper plates.
14. ALPR's should be able to detect and photograph other vehicles in motion such as bicycles, ATV's and motorcycles.
15. Vendor's platform should have ability to allow the Shelby County's Sheriff Office to access LPR reads/scans of other law enforcement agencies that are also customers of the vendor, with the other agency's permission.
16. Vendor's platform should have the ability to allow the Shelby County's Sheriff Office to share our ALPR read/scans with other law enforcement agencies that are also customers of the vendor, with our permission.
17. ALPR's data must be automatically compared against hotlists, which is a digital file containing alphanumeric license plate related information pertaining to vehicles of interest, which may include stolen vehicles, stolen vehicle license plates, vehicles owned or associated with wanted or missing person(s), vehicles suspected of being involved with criminal or terrorist activities, and other legitimate law enforcement purposes. Hotlist also includes, but is not limited to, national data (i.e., NCIC) for similar categories, license plates associated with AMBER Alerts or Missing Persons/Vulnerable Adult Alerts, and includes manually entered license plate information associated with crimes that have occurred in any local jurisdiction.
18. Vendor' hardware and software are compatible with equipment currently in production with Shelby County.

### **Maintenance and Support Services**

Shelby County requires the ongoing support of the awarded vendor to include, but is not limited to:

- Provide technicians to troubleshoot and repair hardware and software locally or remote
- Hosting and Maintenance
- Server Maintenance
- Monitoring Services
- Support Services
- Data Backup and Data Retention
- Data Replication Services

On-site services Installation Services Update software as needed Notification of Standard Updates to the Administrators as they occur
--

**4.0) Bid Submission:**

County is seeking a catalog-based price schedule. Bidders shall provide access to a price schedule for all catalog items reflected in Section 3 above.

County reserves the right to purchase none, one or several of any items quoted based upon the bid unit prices.

The Bidder must submit no less than (3) three references from current clients. The County reserves the right to use itself as a reference and to solicit references from clients other than those listed.

- a) Submitted pricing should include the form below and clearly state all one-time and recurring costs.

Category	Per unit lease cost per month (24 month)
Camera Units w/bracket mount	
Communications Box	
Cellular equipment	
Software Licensing	
Camera unit installation at Pole	
System Startup & Commissioning	
Shipping	
Total equipment & and installation cost	
Annual Software Support Maintenance	
Annual Hardware Maintenance	

- b) Indicate below if item categories are offered within catalog bid proposed

	Item	Response (Yes/No)
1.	License plate recognition camera with technology to capture vehicular attributes and real-time alerts for unlimited users.	

2.	ALPR should be powered by solar power; however, some locations may require a reliable source of 120V or 240V AC power.	
3.	ALPR's should communicate by cellular signal to the vendor's network.	
4.	ALPR's footage should include, but not limited to: still images and other data captured by the hardware.	
5.	Vendor should provide a web-based platform for Shelby County's Sheriff Office personnel to access the data in real time. Scans should be searchable by time, date, location, license plate, vehicle color, vehicle make, vehicle type.	
6.	Maintenance and support for the ALPR's must be provided by the vendor and included in the subscription price.	
7.	ALPR's must be mounted on power/light poles by the vendor or agent.	
8.	ALPR's must be removed from power/light poles by the vendor or agent. Upon removal of ALPR's, vendor shall restore the location to its original condition, excluding ordinary wear and tear.	
9.	Vendor is responsible to assist County with any agreements with power/light pole companies for mounting. Additionally, Agency is solely responsible for (1) any permits or associated costs, and managing the permitting process of installation of cameras or AC power; (2) any federal, state, or local taxes including property, license, privilege, sales, use, excise, gross receipts, or other similar taxes which may now or hereafter become applicable to, measured by or imposed upon or with respect to the installation of the hardware, its use (excluding tax exempt entities), or (3) any other supplementary cost for services performed in connection with installation of the hardware, including but not limited to contractor licensing, engineered drawings, rental of specialized equipment, or vehicles, third-party personnel (i.e. Traffic Control Officers, Electricians, State DOT-approved poles, etc., if necessary), such costs to be approved by County.	
10.	ALPR's will be mounted at locations designated by the Shelby County's Sheriff Office.	
11.	ALPR's should be able to detect and photograph vehicles with license plates.	
12.	The vendor's system should be able to automatically query license plates real time in a state vehicle database and provide hotlist alerts to the Sheriff's Office in real time.	
13.	ALPR's should be able to detect and photograph vehicles without license plates or with paper plates.	
14.	ALPR's should be able to detect and photograph other vehicles in motion such as bicycles, ATV's and motorcycles.	

15.	Vendor's platform should have ability to allow the Shelby County's Sheriff Office to access LPR reads/scans of other law enforcement agencies that are also customers of the vendor, with the other agency's permission.	
16.	Vendor's platform should have the ability to allow the Shelby County's Sheriff Office to share our ALPR read/scans with other law enforcement agencies that are also customers of the vendor, with our permission.	
17.	ALPR's data must be automatically compared against hotlists, which is a digital file containing alphanumeric license plate related information pertaining to vehicles of interest, which may include stolen vehicles, stolen vehicle license plates, vehicles owned or associated with wanted or missing person(s), vehicles suspected of being involved with criminal or terrorist activities, and other legitimate law enforcement purposes. Hotlist also includes, but is not limited to, national data (i.e., NCIC) for similar categories, license plates associated with AMBER Alerts or Missing Persons/Vulnerable Adult Alerts, and includes manually entered license plate information associated with crimes that have occurred in any local jurisdiction.	
18.	Vendor's hardware and software are compatible with equipment currently in production with Shelby County.	

**5.0) Evaluation Criteria:**

Evaluation will be based on the County's sole judgment of the specifications above and features of the services and hardware/software offered, support capabilities of the firm and unit prices. Given the vast size of the catalog, a core sample of key items may be compared to derive the most responsive bid.

Questions on this LPR camera bid should be directed to:

Juli Ferguson  
IT Practice Manager  
Shelby County IT Services  
(205) 670-6005 (Office)  
[jferguson@shelbyal.com](mailto:jferguson@shelbyal.com)