



**STATE OF ALABAMA  
COUNTY OF SHELBY**

**SEALED BIDS - TELECOMMUNICATIONS – SIP TRUNKS**

Sealed bids for TELECOMMUNICATIONS – SIP TRUNKS will be received in the office of the County Manager, Shelby County Administration Building, 200 West College Street-Room 123, Columbiana, Alabama 35051 until 2:00 P.M., September 21, 2023, at which time bids will be opened publicly and read. The County Commission reserves the right to reject any or all bids and to waive informalities in awarding this bid to the lowest responsive bidder. Bidders are to state that bids submitted are firm and that no claims for errors will be made after bids are opened and subsequent thereof. If you have any questions concerning bid specifications, please contact Tyrus Kidd at tkidd@shelbyal.com.

**GENERAL INFORMATION**

All bidders **must** use our form for submitting their bid. All bids must be sealed and marked in the lower left-hand corner "**BIDS – TELECOMMUNICATIONS – SIP TRUNKS**" with opening date and time. Late bids will not be opened. Bids will not include State Sales Tax or Federal Excise Tax.

Records showing successful bidder and prices quoted will be placed on file and may be examined upon request. If contract is awarded to someone other than lowest bidder, a note of explanation will appear in the bid file and Commission Minutes. Use of trade names and numbers shall be interpreted as establishing a standard of quality and shall not be construed as limiting competition.

**DISQUALIFICATION OF BIDS**

Bids may be disqualified before awarding of the contract for any of the following:

1. Failure to mark envelope as required.
2. Failure to sign or notarize the bid document.
3. Failure to include requested information, samples when specified or other details of the bid.

**METHOD OF AWARD**

The award will be made to the lowest responsible bidder meeting specifications for each item bid. It is not the policy of the Shelby County Commission to purchase on the basis of low bid only. Quality, conformity with specifications, purpose for which required, terms of delivery, and past service and experience are among the factors that may be considered in determining the responsive bidder.

The Shelby County Commission reserves the right to award separate contracts for each item, each product, or any combination of products if in the best interest of the Shelby County Commission. Upon awarding of this contract and bid the Shelby County Commission reserves the sole right to end said contract at their sole discretion.

**CONTRACT PERIOD/PRICING**

The period of this contract will be for one (1) year from date bid is awarded. This contract may be renewed for up to three (3) years from the initial award date upon the agreement of both parties.

**IMMIGRATION LAW**

By signing this contract, the contracting parties affirm, for the duration of the agreement, that they will not violate federal immigration law or knowingly employ, hire for employment, or continue to employ an unauthorized alien within the State of Alabama. Furthermore, a contracting party found to be in violation of this provision shall be deemed in breach of the agreement and shall be responsible for all damages resulting therefrom.

**OPEN TRADE**

By signing this contract, vendor agrees that it is not currently engaged in, nor will it engage in, any boycott of a person or entity based in or doing business with a jurisdiction with which the State of Alabama can enjoy open trade.

Please provide your bid response in triplicate, one original and two copies.

Bids will not include State Sales Tax or Federal Excise Tax.

  
Chad Scroggins  
County Manager

THE UNDERSIGNED OFFERS THESE PRICES, TERMS, AND DELIVERY AS PER BID SPECIFICATIONS:

NAME OF COMPANY: \_\_\_\_\_

BY (Please Print): \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_

**BIDS SUBMITTED ARE FIRM AND NO CLAIMS FOR ERRORS WILL BE MADE AFTER BIDS ARE OPENED AND SUBSEQUENT THEREOF.**

Sworn to and subscribed before me this

the \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Notary Public

My Commission Expires: \_\_\_\_\_

## **SIP Trunk Service – IT Services**

### **1.0) Bid Purpose**

Shelby County is issuing this bid in order to select connectivity services for a Session Initiation Protocol (SIP) Trunk Service needs for the County network.

### **2.0) Scope/Statement of Work**

The County is pursuing SIP Trunk Service connectivity options to enhance the telecommunications connectivity between its physical sites.

All services and hardware must meet or exceed specifications provided here in. Vendors are required to clearly identify any deviations from the following bid specifications. All equipment must meet or exceed current state of the art industry standards. Quality, reliability and performance of equipment are essential to our applications. Qualified repair service, parts and technical support must be available locally.

### **3.0) Performance Requirements:**

- The SIP Trunk Services shall be able to provide tradition voice services such as:
  - o 911 Calling
  - o Local Calling
  - o Long distance Calling within the lower USA
  - o Incoming toll free
  - o PS/ALI services
  - o Carrier must allow for multiple customer IPs for calls to be sent to for INBOUND failover.
  - o Ray Baum’s compliance must NOT require a unique DID for each extension.
  - o “Burstable/Elastic SIP”, the carrier will allow for more call paths if the contracted call paths are full.
  - o Carrier must provide at least four (4) signaling servers for OUTBOUND failover.
  
- The SIP Trunk Services shall also be capable of the following:
  - o T.38 protocol
  - o G.711 and G.729 protocol
- The solution is to be configured installed, tested and made operational within 30 days of official contract execution.
- Maximum term of agreement is 36 months.
- Awarded company must provide system and services support (technical support desk, remote diagnostics, on-site technical visits) and online based portal for real time circuit monitoring including but not limited to bandwidth usage, activity reports, etc.
- Awarded company must have a local support representative (within 50-mile radius) that is available to deal with any issues or emergencies 24 hours a day, 7 days a week.
- Awarded company will execute a service agreement with County detailing any hardware supplied, installation, maintenance and support services. Agreement will contain project timeline and service level expectations.

**Pricing should be submitted as per unit pricing to include but not limited to:**

Item	Price
Direct Inward Dial (DID)	
Direct Inward Dial (DID) with E911 Service	
Concurrent Call Path	
Cloud hosted server maintenance	
Onsite server maintenance	

**4.0) Bid Submission:**

The Bidder should submit bids with unit monthly prices reflected for the service location(s) . Professional services, equipment, and any other one time or reoccurring expenses should be listed separately. County reserves the right to purchase none, one, several or all of any service locations quoted based upon the bid prices for that location. County may elect to award bid to multiple carriers by location groupings as connectivity availability varies significantly across the region.

All questions regarding bid technical elements should be directed to Bret Tucker at [btucker@shelbyal.com](mailto:btucker@shelbyal.com).

The Bidder must submit no less than (3) three references from current clients. The County reserves the right to use itself as a reference and to solicit references from clients other than those listed.

**5.0) Evaluation Criteria:**

Evaluation will be based on the County's sole judgment of the reliability, quality and features of the services offered, support capabilities of the supplier and price.