



STATE OF ALABAMA  
COUNTY OF SHELBY

**SEALED BIDS - PRESSURE REDUCING VALVE, COMBINATION AIR VALVE REBUILD  
KIT**

Sealed bids for PRESSURE REDUCING VALVE COMBINATION AIR VALVE REBUILD KIT will be received in the office of the County Manager, Shelby County Administration Building, 200 West College Street-Room 123, Columbiana, Alabama 35051 until 3:00 P.M., January 31, 2023, at which time bids will be opened publicly and read. The County Commission reserves the right to reject any or all bids and to waive informalities in awarding this bid to the lowest responsive bidder. Bidders are to state that bids submitted are firm and that no claims for errors will be made after bids are opened and subsequent thereof. If you have any questions concerning bid specifications, please contact Cynthia McCall at [cmccall@shelbyal.com](mailto:cmccall@shelbyal.com).

**GENERAL INFORMATION**

All bidders **must** use our form for submitting their bid. All bids must be sealed and marked in the lower left-hand corner **"PRESSURE REDUCING VALVE, COMBINATION AIR VALVE REBUILD KIT"** with opening date and time. Late bids will not be opened. Bids will not include State Sales Tax or Federal Excise Tax.

Records showing successful bidder and prices quoted will be placed on file and may be examined upon request. If contract is awarded to someone other than lowest bidder, a note of explanation will appear in the bid file and Commission Minutes. Use of trade names and numbers shall be interpreted as establishing a standard of quality and shall not be construed as limiting competition.

**DISQUALIFICATION OF BIDS**

Bids may be disqualified before awarding of the contract for any of the following:

1. Failure to mark envelope as required.
2. Failure to sign or notarize the bid document.
3. Failure to include requested information, samples when specified or other details of the bid.

**METHOD OF AWARD**

The award will be made to the lowest responsible bidder meeting specifications for each item bid. It is not the policy of the Shelby County Commission to purchase on the basis of low bid only. Quality, conformity with specifications, purpose for which required, terms of delivery, and past service and experience are among the factors that may be considered in determining the responsive bidder.

The Shelby County Commission reserves the right to award separate contracts for each item, each product, or any combination of products if in the best interest of the Shelby County Commission. Upon awarding of this contract and bid the Shelby County Commission reserves the sole right to end said contract at their sole discretion.

**CONTRACT PERIOD/PRICING**

The period of this contract will be until purchase is complete or ninety days (90) days from date bid is awarded.

**IMMIGRATION LAW**

By signing this contract, the contracting parties affirm, for the duration of the agreement, that they will not violate federal immigration law or knowingly employ, hire for employment, or continue to employ an unauthorized alien within the State of Alabama. Furthermore, a contracting party found to be in violation of this provision shall be deemed in breach of the agreement and shall be responsible for all damages resulting therefrom.

**OPEN TRADE**

By signing this contract, vendor agrees that it is not currently engaged in, nor will it engage in, any boycott of a person or entity based in or doing business with a jurisdiction with which the State of Alabama can enjoy open trade.

Please provide your bid response in triplicate, one original and two copies.

Bids will not include State Sales Tax or Federal Excise Tax.

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Chad Scroggins  
County Manager

# **GENERAL CONDITIONS FOR**

## **Pressure Reducing Valve, Combination Air Valve Rebuild Kit**

### **I. CONTRACT PERIOD**

This contract will be for a one-time purchase of the products listed and shall be held firm for a period of ninety (90) days from the date bid is awarded. The bid price will remain firm during the period of the contract.

### **II. DELIVERY**

All quoted prices shall include delivery charges. Deliveries shall be made to the following addresses:

Talladega/Shelby Water Treatment Plant  
289 First Road  
Alpine, Alabama 35014

### **III. BILLING**

Invoice payments shall be based solely on the quantity of items received, and the vendor's stated bid price. Product shall be billed by items received, and all prices shall include shipping. ***Shelby County Water Services does require a Purchase Order for every order placed.*** Shelby County Water Services is tax-exempt (tax exempt #63-6001694).

All invoices shall be billed to:

Shelby County Water Service  
200 West College Street, Room 145  
Columbiana, Alabama 35051  
[ap-water-landfill@shelbyal.com](mailto:ap-water-landfill@shelbyal.com)

### **IV. Quantity Needed**

This contract will be for the purpose of purchasing two (2) Pressure reducing valve, combination air valve rebuild kits.

### **V. BID QUALIFICATIONS**

All BIDDERS must submit product information with bids. Information to be submitted must show that the product proposed meets all the specifications listed below and list **ALL EXCEPTIONS** to the specifications in a separate document.

**Shelby County Water Services  
Pressure Reducing Valve, Combination Air Valve Rebuild Kit**

**THE UNDERSIGNED OFFERS THESE PRICES, TERMS, AND DELIVERY AS PER BID  
GENERAL CONDITIONS AND SPECIFICATIONS:**

**NAME OF COMPANY:** \_\_\_\_\_

**BY: (Please Print):** \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_

**COMPANY ADDRESS:** \_\_\_\_\_

\_\_\_\_\_

**PHONE:** \_\_\_\_\_

**E-MAIL:** \_\_\_\_\_

**BIDS SUBMITTED ARE FIRM AND NO CLAIMS FOR ERRORS WILL BE MADE AFTER  
BIDS ARE OPENED AND SUBSEQUENT THEREOF.**

**Sworn to and subscribed before me this**

**the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.**

\_\_\_\_\_, **Notary Public**

**My Commission Expires:** \_\_\_\_\_

## SHELBY COUNTY WATER SERVICES BID FOR 4" Combination Air Valve Rebuild Kit

BID ITEM	MAKE OR MANUFACTURER	MODEL #	QUANTITY NEEDED	UNIT PRICE EACH (DELIVERED)	TOTAL COST
DeZurik/APCO ASU Single Body Combination Air Valve without Body (ASU, 4, SCAV, NA, S2, R515-NBR-S2-S2, VWB) or Approved Equal			2		

**In the event of discrepancies, Unit Prices shall govern.**