



STATE OF ALABAMA  
COUNTY OF SHELBY

**SEALED BIDS - MEDICAL SUPPLIES, EQUIPMENT DEVICES, VACCINES**

Sealed bids for **MEDICAL SUPPLIES, EQUIPMENT, DEVICES AND VACCINES** will be received in the office of the County Manager, Shelby County Administration Building, 200 West College Street-Room 123, Columbiana, Alabama 35051 until 2:00 P.M., August 23, 2022, at which time bids will be opened publicly and read. The County Commission reserves the right to reject any or all bids and to waive informalities in awarding this bid to the lowest responsive bidder. Bidders are to state that bids submitted are firm and that no claims for errors will be made after bids are opened and subsequent thereof. If you have any questions concerning bid specifications, please contact Shelli Davis at [sdavis@shelbyal.com](mailto:sdavis@shelbyal.com).

**GENERAL INFORMATION**

All bidders **must** use our form for submitting their bid. All bids must be sealed and marked in the lower left-hand corner "**BIDS – MEDICAL SUPPLIES AND OTHER ITEMS**" with opening date and time. Late bids will not be opened. Bids will not include State Sales Tax or Federal Excise Tax.

Records showing successful bidder and prices quoted will be placed on file and may be examined upon request. If contract is awarded to someone other than lowest bidder, a note of explanation will appear in the bid file and Commission Minutes. Use of trade names and numbers shall be interpreted as establishing a standard of quality and shall not be construed as limiting competition.

**DISQUALIFICATION OF BIDS**

Bids may be disqualified before awarding of the contract for any of the following:

1. Failure to mark envelope as required.
2. Failure to sign or notarize the bid document.
3. Failure to include requested information, samples when specified or other details of the bid.

**METHOD OF AWARD**

The award will be made to the lowest responsible bidder meeting specifications for each item bid. It is not the policy of the Shelby County Commission to purchase on the basis of low bid only. Quality, conformity with specifications, purpose for which required, terms of delivery, and past service and experience are among the factors that may be considered in determining the responsive bidder.

The Shelby County Commission reserves the right to award separate contracts for each item, each product, or any combination of products if in the best interest of the Shelby County Commission. Upon awarding of this contract and bid the Shelby County Commission reserves the sole right to end said contract at their sole discretion.

**CONTRACT PERIOD/PRICING**

The period of this contract will be for 90 DAYS from date bid is awarded. This contract may be renewed for up to three (3) years from the initial award date upon the agreement of both parties.

**IMMIGRATION LAW**

By signing this contract, the contracting parties affirm, for the duration of the agreement, that they will not violate federal immigration law or knowingly employ, hire for employment, or continue to employ an unauthorized alien within the State of Alabama. Furthermore, a contracting party found to be in violation of this provision shall be deemed in breach of the agreement and shall be responsible for all damages resulting therefrom.

**OPEN TRADE**

By signing this contract, vendor agrees that it is not currently engaged in, nor will it engage in, any boycott of a person or entity based in or doing business with a jurisdiction with which the State of Alabama can enjoy open trade.

Please provide your bid response in triplicate, one original and two copies.

Bids will not include State Sales Tax or Federal Excise Tax.

  
Chad Scroggins  
County Manager

THE UNDERSIGNED OFFERS THESE PRICES, TERMS, AND DELIVERY AS PER BID SPECIFICATIONS:

NAME OF COMPANY: \_\_\_\_\_

BY (Please Print): \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_

PHONE: \_\_\_\_\_

**BIDS SUBMITTED ARE FIRM AND NO CLAIMS FOR ERRORS WILL BE MADE AFTER BIDS ARE OPENED AND SUBSEQUENT THEREOF.**

Sworn to and subscribed before me this

the \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
Notary Public

My Commission Expires: \_\_\_\_\_

# Medical: Supplies, Equipment, Devices, Vaccines

## 1.0) Bid Purpose

Shelby County is issuing a bid for a contractor(s) to provide an array of medical supplies, equipment, devices and/or vaccines from four category groups to: prevent, detect; mitigate; reduce or limit exposure to COVID-19 and other infectious disease(s).

## 2.0) Requirements

- 2.1. Vendor shall maintain an inventory of the items listed below.
- 2.2. Bid pricing is to be established as a ceiling price. At no time may the bid products be offered pursuant to a contract, at prices above this ceiling price without approval by County.
- 2.3 Hot List pricing may also be used to discount and liquidate close-out and discontinued products as long as those close-out and discontinued items are clearly labeled as such.
- 2.4 New listings may be submitted throughout the term of the bid. Vendor reserves the right to review subsequent offerings to determine if the represented products reflect the contracted products and equipment. Each new listing may have the effect of adding new product offerings and deleting products no longer carried by the Vendor. New optional accessories for equipment may be added to the Contract at the time they become available.
- 2.5. All products sold by the bidder must be new. Products that have a 30/60/90 day money back guarantee should be clearly identified.
- 2.6. The vendor agrees that full refund, credit, or exchange will be granted to any defective-on arrival (DOA) merchandise, if reported within thirty (30) days of receipt of the order.
- 2.7. Due to the nature of direct mail-order business, Shelby County will require a single contact for problem solving. The bidder agrees to assign a senior-level employee (one authorized to make decisions) to the account. This employee must have working knowledge of the contract.
- 2.8. Shipping charges must be clearly identified in the bid.
- 2.9. Sales and other taxes, where applicable, shall not be included in the prices quoted. Vendor may charge state and local sales and other taxes on items for which a valid tax exemption certification has not been provided.

## 3.0) Specifications

Group One: Medical supplies	Unit Price
Alcohol Based Hand Sanitizer refills for dispensers (Tork compatible) - 1000ml	
Antibacterial Hand Soap refills for wall dispensers (Rubbermaid Commercial compatible) 1100 ml	
Disinfecting Wipes canisters – healthcare grade	
N-95 masks NIOSH approved – 10 pack	

Nitrile Gloves (Small, Medium, Large, XL) 100 pack	
Face Shields – 50 pack	
Disposable Isolation Gowns – One Size, Long sleeve, elastic cuffs – 100 pack	
Exam table paper rolls 12 X 125 - case	
Disinfectant Spray (aerosol or non-aerosol) 19oz – case of 12	
Alcohol Prep Pads – 200 pack	
Simple disposable surgical masks w ear loop – 100 pack	
Plastic Sharps containers 5 qt	
Facial tissues – flat box - case	
Paper Towel roll one-at-a-time dispense (Tork matic touchfree dispenser or equivalent compatible)	
Adhesive bandages 1” X 3” – Latex free 100 pack	
Complete First Aid Kit	

<b>Group Two: Medical Equipment</b>	<b>Unit Price</b>
Portable 10L Oxygen Concentrator	
Abbott ID NOW Rapid Assess Molecular Test Unit	
Hi-Low Electric Hospital Bed Set 500lb capacity	
AED Machine – 4 yr battery life; under 6lb.	
Non-Contact Digital Infrared Thermometer – Medical Grade	

<b>Group Three: Medical Devices</b>	<b>Unit Price</b>
Abbott ID NOW COVID-19 Test Kit (24)	
Abbott ID NOW Influenza A & B2 (24)	

<b>Group Four: Vaccines</b>	<b>Unit Price</b>
FLUMIST QUAD 2022, SPR (10DOSE/Box)	
Afluria 2022, Quad SYR 0.5ML (10DOSE/Box)	
Flucelvax 2022,Quad SYR 5ML (10DOSE/Box)	
Flucelvax 2022,Quad MDV 5ML (10Dose/Vial)	
Fluzone 2022,Quad SYR 0.5ml (10DOSE/Box)	
Fluzone 2022,Quad MDV 5ML (10DOSE/Vial)	

**4.0) Bid Submission:**

County is seeking a pricing schedule Bidders shall provide access to a price schedule for all items reflected in Section 3 above. Bid consists of more than one group, which will each be awarded as an individual group. Bidder does not have to bid on all the groups; however, bidder is to bid all of the items in each group the bidder chooses to bid on.

County reserves the right to purchase none, one or several of any items quoted based upon the bid unit prices. It is not the intent of this bid to provide for all small purchases nor will this bid displace existing or future competitive bids and proposals for large or other specific categories of similar products.

The Bidder must submit no less than (3) three references from current clients. The County reserves the right to use itself as a reference and to solicit references from clients other than those listed.

County encourages and welcomes bids from women and minority owned businesses.

***4.0) Evaluation Criteria:***

Evaluation will be based on the County's sole judgment of the compatibility, quality and features of the items offered, support capabilities of the firm and unit prices.

Questions on medical supply and equipment bid should be directed to:

Shelli Davis  
Shelby County, Alabama  
200 West College Street  
Columbiana, Alabama 35051  
(205) 670-6597(Office)  
sdavis@shelbyal.com