



December 3, 2013

**STATE OF ALABAMA  
COUNTY OF SHELBY**

**SEALED BIDS AUTOMOTIVE BRAKE SERVICES**

Sealed bids for **Automotive Brake Services** will be received in the office of the County Manager, Shelby County Administration Building, 200 West College Street in Columbiana, Alabama 35051 (mailing address: P. O. Box 467), until 2:30 p.m. on **December 17, 2013** at which time bids will be publicly opened and read. The County Commission reserves the right to reject any or all bids and to waive informalities in awarding this bid to the lowest responsive bidder. Bidders are to state that bids submitted are firm and that no claims for errors will be made after bids are opened and subsequent thereof. Any entity of Shelby County Commission may purchase from this bid.

If you have any questions concerning this bid, please contact Tammy Shaw at [tshaw@shelbal.com](mailto:tshaw@shelbal.com).

**GENERAL INFORMATION**

All bidders must use our form for submitting their bids. Bids must be submitted in triplicate. All bids must be sealed and marked in the lower left hand corner "**BID – Automotive Brake Service**" with opening date and time. Late bids will not be opened.

Records showing successful bidder(s) and prices quoted will be placed on file and may be examined upon request. If contract is awarded to someone other than lowest bidder, a note of explanation will appear in the bid file and Commission Minutes.

Use of trade names and numbers shall be interpreted as establishing a standard of quality and shall not be construed as limiting competition.

Any entity of Shelby County Commission, Shelby County Board of Education or any municipality within Shelby County upon agreement and approval of both parties may purchase from this bid.

The County may cancel this contract at any time for any reason, provided a thirty day written notice is given.

**Shelby County requires a purchase order for all purchases/services. Copies of purchase order shall be required by vendor for orders to be processed and invoices paid.**

## **INSURANCE AND LICENSING REQUIREMENTS**

This contract shall not be executed by the County Manager until the successful contractor has supplied the following information in a timely manner, as outlined in the attached contract specifications:

- A. Section 84 State/County privilege license and all other required license(s).
- B. Proof of Insurance containing additional coverage for the Shelby County Commission, its successors, or assigns.

## **DISQUALIFICATION OF BIDS**

Bids may be disqualified before award of the contract for any of the following:

- A. Failure to mark envelope as required;
- B. Failure to sign or notarize the bid document;
- C. Failure to include requested information or other details of the bid.

## **METHOD OF AWARD**

The award will be made to the lowest responsive bidder meeting specifications. It is not the policy of the Shelby County Commission to purchase on the basis of low bid only. Quality, conformity with specifications, purpose for which required, terms of delivery, and past service and experience are among the factors that may be considered in determining the responsive bidder.

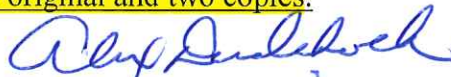
The Shelby County Commission reserves the right to award separate contracts for each item, each product, or any combination of products if in the best interest of the Shelby County Commission. Shelby County Commission reserves the right to reject all bids.

No bid may be withdrawn after the scheduled closing time for the receipt of bids for a period of sixty (60) days.

**Prices must be valid for a period of one (1) year from date of bid award. This contract may be renewed for up to three (3) years from the initial award date upon the agreement of both parties.**

**All awarded vendors must provide Immigration Law Compliance Documents found on the Shelby County website at [www.shelbyal.com](http://www.shelbyal.com).**

**Please provide your bid response in triplicate, one original and two copies.**



Alex Dudchuck  
County Manager

## **SPECIFICATIONS**

Services to include installation of new brake pads/shoes for automobiles and light trucks  
(includes 2-wheel drive & 4-wheel drive vehicles)  
These services shall include a Safety Check

**Items found during safety check must be reported to operator and documented on service ticket.**

Safety checks shall be performed at no additional cost and shall include the following items:

- Ball Joints
- Tie-rod ends
- Idler arms
- Sway bar bushings
- Shocks and struts
- Brake pads/shoes
- Calipers and wheel cylinders
- Wheel Bearings
- Rotors
- Hoses
- Lines
- Master cylinder

### **Brake Installation shall include:**

- Resurface rotors/drums
- Install new semi-metallic pads/shoes
- Fill master cylinder with proper fluid after brake installation
- Clean and repack wheel bearings (where applicable)

Any brake springs or other ancillary parts required for the brake installation will be included in the quoted price.

All parts required shall meet or exceed OEM specifications.

This contract does NOT include new calipers, new wheel cylinders, new rotors, new drums or new wheel bearings.

Any other required work is NOT the responsibility of the contractor and will be performed by the Shelby County Highway Shop.

The following list is representative of Shelby County's current vehicle inventory. This list will vary at times, and NO minimum purchase for any particular vehicle is guaranteed.

Year	Make/Model	Bid Amount
1994	CHEVY 1500	
1998	CHEVY 1500	
1999	CHEVY 1500	
2002	CHEVY 1500	
2008	CHEVY 1500	
2006	CHEVY 2500 4WD	
1999	CHEVY 3500	
2000	CHEVY 3500	
2001	CHEVY 3500	
2002	CHEVY 3500	
2006	CHEVY COLORADO	
2007	CHEVY COLORADO	
2006	CHEVY EXPRESS	
1998	CHEVY IMPALA	
2000	CHEVY IMPALA	
2001	CHEVY IMPALA	
2002	CHEVY IMPALA	
2004	CHEVY IMPALA	
2005	CHEVY IMPALA	
2006	CHEVY IMPALA	
2007	CHEVY IMPALA	
2008	CHEVY IMPALA	
2009	CHEVY IMPALA	
1995	CHEVY LUMINA	
2003	CHEVY MALIBU	
2009	CHEVY MALIBU	
2002	CHEVY S-10 PU	
2001	CHEVY SILVERADO	
2003	CHEVY SILVERADO	
2006	CHEVY SILVERADO	
2001	CHEVY TAHOE	
2002	CHEVY TAHOE	
2003	CHEVY TAHOE	
2008	CHEVY TAHOE	
2009	CHEVY TAHOE	
2002	CHEVY TRAILBLAZER	
2006	CHEVY TRAILBLAZER	
2007	CHEVY TRAILBLAZER	
2008	CHEVY TRAILBLAZER	
2008	DODGE CALIBER	
2007	DODGE CHARGER	
2008	DODGE CHARGER	
2009	DODGE CHARGER	
2010	DODGE CHARGER	
2000	DODGE DAKOTA	
2004	DODGE DAKOTA	
2005	DODGE DAKOTA	
2007	DODGE DAKOTA	
2003	DODGE DURANGO	
2004	DODGE DURANGO	

Year	Make/Model	Bid Amount
2004	DODGE DURANGO	
2006	DODGE DURANGO	
2007	DODGE DURANGO	
2008	DODGE DURANGO	
2009	DODGE DURANGO	
1999	DODGE R1500	
2000	DODGE R1500	
2001	DODGE R1500	
2002	DODGE R1500	
2003	DODGE R1500	
2004	DODGE R1500	
2005	DODGE R1500	
2001	DODGE R2500	
2002	DODGE R2500	
2003	DODGE R2500	
2007	DODGE R2500	
2000	DODGE RAM VAN	
2008	F-150 SUPERCAB 4X4	
1994	FORD BRONCO	
1994	FORD CROWN VIC	
1998	FORD CROWN VIC	
1999	FORD CROWN VIC	
2000	FORD CROWN VIC	
2001	FORD CROWN VIC	
2002	FORD CROWN VIC	
2003	FORD CROWN VIC	
2004	FORD CROWN VIC	
2005	FORD CROWN VIC	
2006	FORD CROWN VIC	
2007	FORD CROWN VIC	
2008	FORD CROWN VIC	
1998	FORD CROWN VIC	
2007	FORD E150	
1997	FORD E250	
1997	FORD E350	
2005	FORD E350	
2007	FORD E350	
2008	FORD E350	
2008	FORD ESCAPE	
1999	FORD EXPEDITION	
2003	FORD EXPEDITION	
2003	FORD EXPEDITION	
2004	FORD EXPEDITION	
2006	FORD EXPEDITION	
2010	FORD EXPEDITION	
2000	FORD EXPLORER	
2002	FORD EXPLORER	
1997	FORD F150	
1998	FORD F150	
2000	FORD F150	
2003	FORD F150	

Year	Make/Model	Bid Amount
2004	FORD F150	
2005	FORD F150	
2006	FORD F150	
2007	FORD F150	
2008	FORD F150	
2010	FORD F150	
1996	FORD F250	
2003	FORD F250	
2004	FORD F250	
2007	FORD F250	
1997	FORD F350	
1999	FORD F350	
2001	FORD F350	
2002	FORD F350	
2003	FORD F350	
2006	FORD F350	
2008	FORD F350	
2009	FORD F350	
2001	FORD F450	
2001	FORD RANGER	
1999	FORD TAURUS	
2000	FORD TAURUS	
2005	FORD TAURUS	
2000	FORD VAN	
1999	GMC VAN	
1999	GMC YUKON	
2008	GMC YUKON	
2010	HONDA ODYSSEY	
1996	JEEP CHEROKEE	
1998	JEEP CHEROKEE	

- Invoices shall be sent to the Shelby County Highway Department, 506 Highway 70, Columbiana, AL 35051. All invoices **MUST** include the vehicle number and Shelby County employee's signature.
- Service Timeframe requested level of service time should be no more than two hours unless further mechanical work is necessary.
- All prices quoted shall include environmental and disposal fees where applicable.
- Any exception to these specifications must be indicated on the Bid or on a separate attachment labeled "EXCEPTIONS."
- Locations---Please specify the addresses of all service locations that will honor these bid prices.


The undersigned offers these prices, terms and delivery as per stated specifications.

Name of Company: \_\_\_\_\_  
 Signature: \_\_\_\_\_  
 Print Name: \_\_\_\_\_  
 Email Address: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Phone: (Include area code) \_\_\_\_\_ Bid Bond: \_\_\_\_\_

Sworn to and subscribed before me this  
 The \_\_\_\_\_ day of \_\_\_\_\_, 201

\_\_\_\_\_  
 Notary Public

My Commission Expires: \_\_\_\_\_