



**STATE OF ALABAMA  
COUNTY OF SHELBY**

**SEALED BIDS - CHLORINE**

Sealed bids for CHLORINE will be received in the office of the County Manager, Shelby County Administration Building, 200 West College Street-Room 123, Columbiana, Alabama 35051 until 2:30 P.M. April 25, 2023, at which time bids will be opened publicly and read. The County Commission reserves the right to reject any or all bids and to waive informalities in awarding this bid to the lowest responsive bidder. Bidders are to state that bids submitted are firm and that no claims for errors will be made after bids are opened and subsequent thereof. If you have any questions concerning bid specifications, please contact Cynthia McCall at [cmccall@shelbyal.com](mailto:cmccall@shelbyal.com).

**GENERAL INFORMATION**

All bidders **must** use our form for submitting their bid. All bids must be sealed and marked in the lower left-hand corner "**BID - CHLORINE**" with opening date and time. Late bids will not be opened. Bids will not include State Sales Tax or Federal Excise Tax.

Records showing successful bidder and prices quoted will be placed on file and may be examined upon request. If contract is awarded to someone other than lowest bidder, a note of explanation will appear in the bid file and Commission Minutes. Use of trade names and numbers shall be interpreted as establishing a standard of quality and shall not be construed as limiting competition.

**DISQUALIFICATION OF BIDS**

Bids may be disqualified before awarding of the contract for any of the following:

1. Failure to mark envelope as required.
2. Failure to sign or notarize the bid document.
3. Failure to include requested information, samples when specified or other details of the bid.

**METHOD OF AWARD**

The award will be made to the lowest responsible bidder meeting specifications for each item bid. It is not the policy of the Shelby County Commission to purchase on the basis of low bid only. Quality, conformity with specifications, purpose for which required, terms of delivery, and past service and experience are among the factors that may be considered in determining the responsive bidder.

The Shelby County Commission reserves the right to award separate contracts for each item, each product, or any combination of products if in the best interest of the Shelby County Commission. Upon awarding of this contract and bid the Shelby County Commission reserves the sole right to end said contract at their sole discretion.

**CONTRACT PERIOD/PRICING**

The period of this contract will be for one hundred eighty (180) days from date bid is awarded. This contract may be renewed for up to three (3) years from the initial award date upon the agreement of both parties.

**IMMIGRATION LAW**


By signing this contract, the contracting parties affirm, for the duration of the agreement, that they will not violate federal immigration law or knowingly employ, hire for employment, or continue to employ an unauthorized alien within the State of Alabama. Furthermore, a contracting party found to be in violation of this provision shall be deemed in breach of the agreement and shall be responsible for all damages resulting therefrom.

**OPEN TRADE**

By signing this contract, vendor agrees that it is not currently engaged in, nor will it engage in, any boycott of a person or entity based in or doing business with a jurisdiction with which the State of Alabama can enjoy open trade.

**Please provide your bid response in triplicate, one original and two copies.**

Bids will not include State Sales Tax or Federal Excise Tax.

  
Chad Scroggins  
County Manager

# **GENERAL CONDITIONS FOR CHLORINE**

## **I. CONTRACT PERIOD**

The period of this contract will be for **ONE HUNDRED EIGHTY (180) DAYS** from the date the bid is awarded. This contract may be renewed for up to a total of **THREE (3) YEARS** from the initial award date upon the agreement of both parties. The bid price will remain firm during the period of the contract.

## **II. DELIVERY**

Deliveries shall be made within seven (7) working days from the order date. The vendor shall notify the Water Plant Operator or Shelby County Water Services personnel (the person who ordered the product) of any problems in meeting the mandatory seven (7) working day deadline, and the vendor must schedule a specific delivery day and time with personnel if the deadline is not met. Excessive failure to deliver within seven (7) working days shall be grounds for rejection of the vendor for future purchases at the sole discretion of Shelby County. Bulk deliveries of chemicals, if ordered, shall be made in a tanker truck. For all chemical deliveries, the truck must be equipped with all the means to safely convey the chemical from the truck to the storage tanks. Prior to the first delivery, the supplier needs to visit the site to understand the layout and what hoses and fittings will be needed for deliveries. Any spillage or leakage shall be the responsibility of the vendor.

All quoted prices shall include delivery charges. Deliveries shall be made to either of the following locations:

**Shelby County South Water Treatment Plant  
7935 Highway 61  
Wilsonville, AL 35186**

**Talladega/Shelby Water Treatment Plant  
289 Coosa Industrial Park First Road  
Childersburg, AL 35044**

## **III. CHEMICAL DELIVERIES**

Deliveries of totes and/or bulk shall be made to either of the water treatment plants in accordance with plant operator instructions at the Talladega/Shelby Water Treatment plant located near Childersburg and at the Shelby County South Water Treatment Plant located in Wilsonville. Orders may include one or more delivery sites.

For all bulk loads of chemicals, the supplier shall provide all necessary hoses and fittings to safely offload the product into the designated tanks by plant personnel. Prior to first delivery, the supplier needs to visit site to understand the layout and what hoses and fittings will be needed for deliveries.

Drivers shall not make connections nor initiate offloading procedures until authorized to do so by the plant operators. Drivers will be required to wear protective clothing and equipment in accordance with OSHA rules during unloading of the product. Driver will monitor unloading to insure that delivery is discontinued if a problem during unloading develops.

The supplier shall be responsible for cleanup of any spills resulting from the delivery or occurring during unloading of the product.

#### **IV. BILLING**

Invoice payments shall be based solely on total certified weight ticket and the vendor's stated bid price. **The product shall be billed in pounds of product delivered** and all prices shall include shipping. Shelby County Water Services does require a Purchase Order for every order placed. Shelby County Water Services is tax-exempt (tax-exempt #63-6001694).

All invoices shall be billed to:

**Shelby County Water Services**

**200 West College Street, Room 145**

**Columbiana, AL 35051**

**[ap-water-landfill@shelbyal.com](mailto:ap-water-landfill@shelbyal.com)** preferred method of delivery

#### **V. ESTIMATED ANNUAL USE**

Products will be ordered on an **AS-NEEDED** basis. Minimum quantities for chemical orders, other than bulk orders, may be one (1) tote, one (1) pallet, or one (1) cylinder. Estimated quantities for products are:

One (1) Ton Cylinders with 2,000 lbs of product: 45 per year

One (1) Ton Cylinders with 1,200 lbs of product: 15 per year

150 lb Cylinders: 6 per year

#### **VI. BID QUALIFICATIONS**

All BIDDERS must submit product information with bids. Information to be submitted must show the product proposed meets all the specifications listed below and list **ALL EXCEPTIONS** to the specifications in a separate document.

# QUOTATION SHEET

## Shelby County Water Services

BID: Chlorine (April 2023)

ALL QUOTES SHOULD BE PRICE PER POUND INCLUDING DELIVERY

- One (1) Ton Cylinders with 2,000 lbs of product (delivered to either Plant) \$\_\_\_\_\_ PER POUND
- One (1) Ton Cylinders with 1,200 lbs of product (delivered to either Plant) \$\_\_\_\_\_ PER POUND
- 150 LB Cylinders (delivered to either Plant) \$\_\_\_\_\_ PER POUND

THE UNDERSIGNED OFFERS THESE PRICES, TERMS, AND DELIVERY AS PER BID GENERAL CONDITIONS AND SPECIFICATIONS:

NAME OF COMPANY: \_\_\_\_\_

BY: (Please Print): \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

COMPANY ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_

E-MAIL: \_\_\_\_\_

BIDS SUBMITTED ARE FIRM AND NO CLAIMS FOR ERRORS WILL BE MADE AFTER BIDS ARE OPENED AND SUBSEQUENT THEREOF.

Sworn to and subscribed before me this  
the \_\_\_\_\_ day of \_\_\_\_\_,  
\_\_\_\_\_, Notary Public

My Commission Expires: \_\_\_\_\_

## **BID SPECIFICATIONS FOR CHLORINE**

By the offering of this Bid, the Bidder hereby states that this material offered shall be certified as suitable for contact with or treatment of drinking water by an accredited certification organization in accordance with ANSI/NSF Standard 60 Drinking Water Treatment Chemicals-Health Effects.

The liquid chlorine supplied shall comply in all respects with American Water Works Association Standard ANSI/AWWA B301, Latest Edition. Requirements of this standard include, but are not limited to, the following:

- o Purity shall be equal to or greater than 99.5% by volume
- o Moisture shall not exceed 150 parts per million (0.015%) by weight
- o Heavy metals total shall not exceed 30 ppm (0.003%) by weight expressed as lead
- o Lead shall not exceed 10 ppm (0.001%) by weight reported as lead
- o Mercury shall not exceed 1 ppm (0.0001%) by weight reported as mercury
- o Arsenic shall not exceed 3 ppm (0.0003%) by weight reported as metallic arsenic
- o Nonvolatile residue shall not exceed 150 ppm (0.015%) by weight
- o Carbon tetrachloride shall not exceed 100 ppm (0.010%) by weight (see standard)
- o Trihalomethanes shall not exceed 300 ppm (0.030%) by weight

Vendor must provide (one) 1 chemical training class per each bid term at each facility at no additional cost to the Owner. Training will be set up by plant managers and may include personnel from distribution system.