



September 14, 2021

**STATE OF ALABAMA
COUNTY OF SHELBY**

**Sealed Bids for Inmate Hygiene Products
For Use in Jail and Juvenile Detention Buildings**

Sealed bids for restroom paper products will be received in the office of the County Manager, Shelby County Administration Building, 200 West College Street, Room 123, Columbiana, Alabama 35051, until **2:30 p.m. September 28, 2020** at which time bids will be publicly opened and read. The Shelby County Commission reserves the right to reject any or all bids and to waive informalities in awarding this bid to the lowest bidder. Bidders are to state that bids submitted are firm and that no claims for errors will be made after bids are opened and subsequent thereof. If you have any questions concerning this bid, please contact Teresa Smith at tsmith@shelbyso.com or Kim Reynolds at kreynolds@shelbyal.com.

GENERAL INFORMATION

All bidders must use our form for submitting their bids. All bids must be sealed and marked in the lower left corner "**BID – Hygiene Products**" with opening date and time. Late bids will not be opened.

Records showing successful bidder(s) and prices quoted will be placed on file and may be examined upon request. If contract is awarded to someone other than lowest bidder, a note of explanation will appear in the file and Commission Minutes.

Use of trade names and numbers shall be interpreted as establishing a standard of quality and shall not be construed as limiting competition.

Prices must be valid for one year. This contract may be renewed for up to three (3) years from the initial award date upon the agreement of both parties

Bids shall be submitted on a per case unit price for all products listed. Products shall be compatible with dispensers currently in use. All pricing shall include delivery to Columbiana, Alabama. Delivery is required within two business days after order is received by vendor.

Any entity of Shelby County Commission may purchase from this bid.

Immigration Law

By signing this contract, the contracting parties affirm, for the duration of the agreement, that they will not violate federal immigration law or knowingly employ, hire for employment, or continue to employ an unauthorized alien within the State of Alabama. Furthermore, a contracting party found to be in violation of this provision shall be deemed in breach of the agreement and shall be responsible for all damages resulting therefrom.

OPEN TRADE

By signing this contract, vendor agrees that it is not currently engaged in, nor will it engage in, any boycott of a person or entity based in or doing business with a jurisdiction with which the State of Alabama can enjoy open trade.

DISQUALIFICATION OF BIDS

Bids may be disqualified before awarding of the contract for any of the following:

- A. Failure to mark envelope as required;
- B. Failure to sign or notarize the bid document;
- C. Failure to include requested information or other details of the bid, or
- D. Inclusion of an "escalator clause".

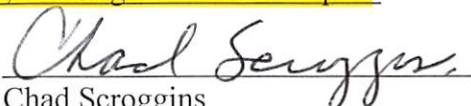
METHOD OF AWARD

The award will be made to the lowest responsive bidder meeting specifications. It is not the policy of The Shelby County Commission to purchase on the basis of low bid only. Quality, conformity with specifications, purpose for which required, terms of delivery, and past service and experience are among the factors that may be considered in determining the responsive bidder.

The Shelby County Commission reserves the right to award separate contracts for each item, each product, or any combination of products if in the best interest of the Shelby County Commission.

All awarded vendors must provide Immigration Law Compliance Documents found on the Shelby County website at www.shelbyal.com.

Please provide your bid response in triplicate, one original and two copies.


Chad Scroggins
County Manager

BID FORM

INMATE HYGIENE PRODUCTS			
Item	Specifications	# of items packed in each case	Price Per Case
2 oz Clear liquid Shave, Shower and Shampoo	<ul style="list-style-type: none"> • See through container for easy contraband inspection • Alcohol-free 		
2 oz Clear liquid Shave, Shower and Shampoo (animal fat-free option)	<ul style="list-style-type: none"> • See through container for easy contraband inspection • Alcohol-free • Animal Fat-free 		
4 oz. Clear liquid Shave, Shower and Shampoo	<ul style="list-style-type: none"> • See through container for easy contraband inspection • Alcohol-free 		
4 oz. Clear liquid Shave, Shower and Shampoo (animal fat-free option)	<ul style="list-style-type: none"> • See through container for easy contraband inspection • Alcohol-free • Animal Fat-free 		
Bar Soap	<ul style="list-style-type: none"> • 1.5 oz. • Individually Wrapped • Antibacterial 		
Toothbrush	<ul style="list-style-type: none"> • Short in length (approx.. 3.25") • Individually wrapped 		
Clear Toothpaste	<ul style="list-style-type: none"> • 1.5 oz • Contains fluoride • Fights tooth decay • All plastic tubing 		
Clear Toothpaste (animal fat-free option)	<ul style="list-style-type: none"> • 1.5 oz • Contains fluoride • Fights tooth decay • All plastic tubing 		
Sanitary Napkins	<ul style="list-style-type: none"> • Beltless • Adhesive Strip • Individually Wrapped 		
Lice Control Shampoo 1 gallon w/ pump	<ul style="list-style-type: none"> • Ability to kill head lice, body lice and crabs 		

Item	Specifications	# of Items packed in Each Case	Price Per Case
Lice Control Shampoo 2 oz	<ul style="list-style-type: none"> Ability to kill head lice, body lice and crabs 		
Lice Control Aerosol Spray	<ul style="list-style-type: none"> Ability to kill head lice, body lice and crabs on inanimate objects 		
Wahl Senior Professional Hair Clippers			
Wahl Senior Professional Clipper Replacement Blade Set			
Fingernail Clippers	<ul style="list-style-type: none"> All metal with no file 2" in length 		
Toenail Clippers	<ul style="list-style-type: none"> All metal with no file 3.25" in length 		
Concentrated Barbicide Disinfectant 64 oz	<ul style="list-style-type: none"> Germicide Fungicidal Virucide 		
Razor	<ul style="list-style-type: none"> Single Blad w/Safety Cap 		
Shaving Cream	<ul style="list-style-type: none"> 11 oz. aerosol can 		
Sani Fresh Eurobath	<ul style="list-style-type: none"> 500 ml, Hair and Body Wash 		
Carmex	<ul style="list-style-type: none"> Moisturizing lip balm, .35 oz tube 		

All pricing shall include delivery to Columbiana, Alabama. Addresses for deliver for both locations are as follows:

Sheriff's Office/Jail – 380 McDow Road, Columbiana, AL 35051
 Juvenile Detention Center – 222 McDow Road, Columbiana, AL 35051

The undersigned offers these prices, terms and delivery as per stated specifications.

Name of Company: _____

Signature: _____

Address: _____

Phone: (Include area code) _____

Email: _____

Sworn to and subscribed before me this

The ____ day of _____, 2021

Notary Public

My Commission Expires: _____.