



COUNTY COMMISSION
SHELBY COUNTY
P. O. Box 467
COLUMBIANA, AL 35051

MEMBERS
DISTRICT. 1. CORLEY ELLIS
2. TOMMY EDWARDS
3. JON PARKER
4. DANIEL M. ACKER
5. JOEL BEARDEN, JR.
6. LARRY DILLARD
7. LINDSEY ALLISON
8. RICK SHEPHERD
9. DR. ROBBIE HAYES

June 14, 2011

STATE OF ALABAMA
COUNTY OF SHELBY

SEALED BIDS –COMPACT VEHICLE

Sealed bids for **COMPACT VEHICLE** will be received in the office of the County Manager, Shelby County Administration Building, 200 West College Street, Columbiana, Alabama 35051 (**MAILING ADDRESS: P.O. Box 467, Columbiana, AL 35051**) until 2:30 P.M., June 28, 2011, at which time bids will be opened publicly and read. The County Commission reserves the right to reject any or all bids and to waive informalities in awarding this bid to the lowest responsive bidder. Bidders are to state that bids submitted are firm and that no claims for errors will be made after bids are opened and subsequent thereof. Any entity of Shelby County Commission may purchase from this bid. If you have any questions concerning bid specifications, please contact Phil Burns pburnes@shelbyal.com.

GENERAL INFORMATION

All bidders **must** use our form for submitting their bid. All bids must be sealed and marked in the lower left-hand corner "**BIDS-COMPACT CAR**" with opening date and time. Late bids will not be opened. Bids will not include State Sales Tax or Federal Excise Tax.

Records showing successful bidder(s) and prices quoted will be placed on file and may be examined upon request. If contract is awarded to someone other than lowest bidder, a note of explanation will appear in the bid file and Commission Minutes.

Use of trade names and numbers shall be interpreted as establishing a standard of quality and shall not be construed as limiting competition.

DISQUALIFICATION OF BIDS

Bids may be disqualified before awarding of the contract for any of the following:

1. Failure to mark envelope as required.
2. Failure to sign or notarize the bid document.
3. Failure to include requested information for other details of the bid;

WARNING: If mailing bid, please note the mailing address noted in the first paragraph of this letter. We will not be responsible for bids mailed to the physical address as there is no receptacle.

METHOD OF AWARD

The award will be made to the lowest responsive bidder meeting specifications. It is not the policy of the Shelby County Commission to purchase on the basis of low bid only. Quality, conformity with specifications, purpose for which required, terms of delivery, and past service and experience are among the factors that may be considered in determining the responsive bidder.

The Shelby County Commission reserves the right to award separate contracts for each item, each product, or any combination of products if in the best interest of the Shelby County Commission. Upon awarding of this contract and bid the Shelby County commission receives the sole right to end said contract at their sole discretion.



Alex Dudchock
County Manager

**THE UNDERSIGNED OFFERS THIS LUMP SUM PRICE, TERMS, AND DELIVERY AS PER
BID SPECIFICATIONS:**

NAME OF COMPANY: _____

BY: (Please Print): _____

SIGNATURE: _____

ADDRESS: _____

PHONE: _____

BID BOND: _____

(If Applicable)

**BIDS SUBMITTED ARE FIRM AND NO CLAIMS FOR ERRORS WILL BE MADE AFTER
BIDS ARE OPENED AND SUBSEQUENT THEREOF.**

Sworn to and subscribed before me this

the _____ day of _____, _____.

_____, **Notary Public**

My Commission Expires: _____

Compact Vehicle Bid

1.0) Bid Purpose

Shelby County is issuing this bid to acquire vehicle(s) for its mobile support work force.

2.0) Vehicle Specifications:

- **2011/2012 Honda Civic DX - 4 door (est. 39 mpg hwy)**
 - VP Trim package (A/C, power windows & locks, etc.)
 - All Season Floor Mats - Black
 - Truck Tray
 - Cargo Net
 - Pricing for A/T and M/T
 - Indicate color options available with minimum options above
- **2011/2012 Honda Civic DX - 3 door (est. 39 mpg hwy)**
 - VP Trim package (A/C, power windows & locks, etc.)
 - All Season Floor Mats - Black
 - Truck Tray
 - Cargo Net
 - Pricing for A/T and M/T
 - Indicate color options available with minimum options above
- **2011/2012 Hyundai Accent GS - 5 door (est. 40 mpg hwy)**
 - Standard Feature package with A/C, power windows & locks
 - All Season Floor Mats if available
 - Pricing for A/T and M/T
 - Indicate color options available with minimum options above
- **2011/2012 Toyota Yaris - 3 door (est. 36 mpg hwy)**
 - Standard Feature package with A/C
 - Power Package with power windows & locks
 - All Season Floor Mats if available
 - Pricing for A/T and M/T
 - Indicate color options available with minimum options above

3.0) Bid Submission:

- The Bidder should submit bids with prices reflected on each available model requested above. Transportation/destination charges and any other expenses should be listed separately. County reserves the right to purchase none, one or several of any items quoted based upon the bid prices.

4.0) Evaluation Criteria:

- Evaluation will be based on the County's sole judgment of the quality and features of the vehicle, warranty and unit price.