



February 28, 2011

**STATE OF ALABAMA
COUNTY OF SHELBY**

Sealed Bids for LAUNDRY SUPPLIES/JUVENILE DETENTION

Sealed bids for Laundry Supplies will be received in the office of the County Manager, Shelby County Administration Building, 200 West College Street in Columbiana, Alabama 35051 (mailing address: P. O. Box 467), until **2:30 p.m. March 10, 2011** at which time bids will be publicly opened and read. The Shelby County Commission reserves the right to reject any or all bids and to waive informalities in awarding this bid to the lowest bidder. Bidders are to state that bids submitted are firm and that no claims for errors will be made after bids are opened and subsequent thereof. If you have any questions concerning this bid, please contact Kim Reynolds at kreynolds@shelbyal.com.

GENERAL INFORMATION

Shelby County Commission requires a bid bond of \$1,000.00. Company checks that are not bank certified will not be accepted as bond. If you have any questions concerning bid bonds, please contact Kim Reynolds at 205/670-6500.

All bidders must use our form for submitting their bids. All bids must be sealed and marked in the lower left corner "**BID – LAUNDRY SUPPLIES-JD**" with opening date and time. Late bids will not be opened.

Records showing successful bidder(s) and prices quoted will be placed on file and may be examined upon request. If contract is awarded to someone other than lowest bidder, a note of explanation will appear in the file and Commission Minutes.

Use of trade names and numbers shall be interpreted as establishing a standard of quality and shall not be construed as limiting competition.

Prices must be valid for a period of one year from date of bid award. This contract may be renewed for up to three (3) years from the initial award date upon the agreement of both parties

Products shall be compatible with dispensers currently in use. All pricing shall include delivery to Columbiana, Alabama. Delivery is required within two business days after order is received by vendor.

Any entity of Shelby County Commission may purchase from this bid.

Shelby County requires a purchase order for all purchases. Copies of purchase orders shall be required by vendor for orders to be processed and invoices paid.

DISQUALIFICATION OF BIDS

Bids may be disqualified before awarding of the contract for any of the following:

- A. Failure to mark envelope as required;
- B. Failure to sign or notarize the bid document;
- C. Failure to include requested information or other details of the bid, or
- D. Failure to include bid bond.

METHOD OF AWARD

The award will be made to the lowest responsive bidder meeting specifications. It is not the policy of The Shelby County Commission to purchase on the basis of low bid only. Quality, conformity with specifications, purpose for which required, terms of delivery, and past service and experience are among the factors that may be considered in determining the responsive bidder.

The Shelby County Commission reserves the right to award separate contracts for each item, each product, or any combination of products if in the best interest of the Shelby County Commission.



Alex Dudchock
County Manager

BID FORM

SHELBY COUNTY COMMISSION
LAUNDRY SUPPLIES
MARCH 2011

All pricing shall include delivery to Columbiana, Alabama.

Item being bid	# per Case	Size/Weight Per Each	Price per Each	Price per Case
Laundry Supplies				
Flo-Kon Detergent		5 gallon container		
Flo-Crest Comb Bleach		5 gallon container		
Soft Brite Sour/Soft		5 gallon container		
Flo Plus		5 gallon container		
Trust Oxygen Destainer		5 gallon container		

The undersigned offers these prices, terms and delivery as per stated specifications.

Name of Company: _____
Signature: _____
Print Name: _____
Address: _____
Email Address: _____
Phone: (Include area code) _____ Bid Bond: _____

Sworn to and subscribed before me this

The ____ day of _____, 2011

Notary Public

My Commission Expires: _____