

July 5, 2023

We issued an RFP for professional services related to Geotechnical Reports and Design for a Mass Hangar T-Project at the Shelby County Airport. This RFP was deemed necessary in order to meet requirements involved in the use of Federal Funds. The comparison of pertinent selection criteria between the two proposals can be found in the Chief Facilities Management Officer's office.

## MARY HORTON

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**From:** TREY GAUNTT  
**Sent:** Wednesday, July 5, 2023 4:51 PM  
**To:** MARY HORTON  
**Cc:** REGINA LECROY; BRAD DAVIS; KIM REYNOLDS  
**Subject:** RE: Airport Mass Hangar T – Geotechnical Report, Structural Test and Special Inspections Professional Services  
**Attachments:** Terracon Consultants PSA - Executed.PDF; Terracon Proposal for Geotechnical Report for Design.pdf; Terracon Proposal for Construction Special Inspections and Testing.pdf

Other docs related to this contract. Please see attached the fee proposal received for the services requested and the executed professional services agreement / contract.

Note: we are only contracting for the services associated with the design at this time (soils report and design recommendations). If we bid the project and make the award we will then contract with Terracon for the services related to construction (i.e. testing and inspections)

Let me know if there are any questions.

Thanks,

Trey Gauntt, PE  
Chief Facilities Management Officer  
Shelby County, Alabama  
280 McDow Road  
Columbiana, AL 35051  
(205) 670-6461 (Office)  
(205) 475-7145 (Cell)  
[trey@shelbyal.com](mailto:trey@shelbyal.com)

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**From:** TREY GAUNTT  
**Sent:** Thursday, June 22, 2023 5:50 PM  
**To:** MARY HORTON <MHORTON@shelbyal.com>  
**Cc:** REGINA LECROY <RLECROY@shelbyal.com>; BRAD DAVIS <bwdavis@shelbyal.com>; KIM REYNOLDS <kreynolds@shelbyal.com>  
**Subject:** Airport Mass Hangar T – Geotechnical Report, Structural Test and Special Inspections Professional Services

Mary,

Per your request, please see attached the RFP for the above referenced project professional services.

Two submittals were received (Terracon and Bhate). Terracon was selected at the most qualified. Once we receive their fee proposal we will review it and if acceptable we will issue them a professional services contract for this project. I will send you a copy of that fee proposal and PSA for your files if needed.

No commission action is needed. This process is to comply with procedures required for selecting professional services firms for projects with federal aid funds (FAA). This is what is referred to as qualification based selection for professional services. (See attached reference materials related to the required procedures)

If you have any questions please let us know.

Thanks,

Trey Gauntt, PE  
Chief Facilities Management Officer  
Shelby County, Alabama  
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